**RESUME**

NAME : ULASALA CHINNA

MOBILE NO : 9392354788

EMAIL ID : Ulasalachinna@gmail.com

**CAREER OBJECTIVE**:

Seeking a challenging position in a reputed organization where I can [learn new skills](https://www.mygreatlearning.com/academy/learn-for-free/courses/soft-skills-for-it?gl_blog_id=12201" \t "https://www.mygreatlearning.com/blog/career-objectives-for-freshers/_blank), expand my knowledge, and leverage my leanings.

**EDUCATION QULIFICATION:**

|  |  |  |
| --- | --- | --- |
| **QULIFICATION** | **Year of passing** | **Percentage** |
| SSC | 2016 | 6.7 |
| DIPLOMA | 2016-2019 | 70.58 |
| B.Tech | 2019-2022 | 7.46 |

**SUMMARY:**

* 1 year of experience in MIS reporting and data analysis.
* Having experience in Generated Excel Pivot Tables and used various Lookup functions for mapping.
* Proven ability in data cleaning and validation for quality reports.
* Expertise in using excels shortcuts to timely delivery of reports.
* Challenge and drive improvement in every process.
* Experience in handling of reports using MS Excel ability to work efficiently with large datasets.
* Generate, maintain & analyze present/daily monthly performance.

**WORK EXPERIENCE:**

* **YANNICK TECK SYSTEMS: 2022 – 2023**

**SKILLS:**

* MS-Office (Excel, Power point, Word)
* MS-Excel (V-lookup, H-lookup, Pivot table, Dashboard)
* Basic Computer knowledge.

**STRENTGHS:**

* Hardworking committed with strong ethical values and work culture.
* Believe in positive attitude.
* Good communication skills.
* Project management skills.
* Self-management skills.

**PERSONAL DETAILS:**

Gender : Male

Marital Status : Un Married

Languages : English, Telugu, Hindi

Hobbies : Playing games, Meditation

Present Address: H-NO:2-150-1,Ramkonda(V) Tuggali(M) kurnool(D), PIN: 518468

**Declaration:**

I hereby declare that the above furnished details are true to the best of my Knowledge.

Date:

Place: Yours Sincerely

Ulasala Chinna